

GOVERNMENT OF INDIA
MINISTRY OF LABOUR AND EMPLOYMENT (DGE&T)
REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN
DAKOPGRE, TURA, MEGHALAYA-794101
Phone: 03657-233073, 232393

No:- D- 27089/05/13 –Pur

Date :- 12/07/2013

Sir,

Your lowest rate in respect of the items mentioned in the annexure may please be sent duplicate in the name of the Principal, RVTI, for women Dakopgre, Tura, Meghalaya – 794101. Accordingly to the terms and Conditions given here with in the event of Non-Compliance of the terms and Conditions are Liable for rejection.

Term & Conditions:-

1. All quotation should be send in sealed cover with a mention of the date of opening the tender on the cover as due **on :- 02/08/13 for trade SP (CTS)**.
2. The relevant enquiry Number & date should also invariable be written on the front side of enveloped. Only tender should be included in one cover. Tender containing equivocal or Evasive details should be ignored.
3. the offer will be valid for 10/15/30/90 days from the date of their opening
4. Prices quoted should be for, packing & forwarding charges should be shown as separate item & should not be included in the basic price of the item. The component of sale tax & Excise duty & other charges should be clearly indicated in % as will amount. From 'D' relating to central sale tax & other relevant documents will be supplied. Purchaser will not pay separately for transit insurance & supplier will be responsible until the contracted store arrive at the destination in good working condition.
5. Tender should also submit the photo state copy of the latest /current and valid income tax clearance Certificate.
6. Detail Literature / Leaflet of the item should be supplied if available along with the quotations.
7. The last date of the quotation is **02/08/13** these will be opened on the same date at **3.30 pm** late offer will not be accepted.
8. The purchaser reserves to reject any roll all the quotation without assigning any reason.
9. The quotation may be dropped in the 'Tender box' available in the office of the Principal, RVTI, Dakopgre, New Tura or sent by post within the due date.
10. AS per list enclosed.


12.7.13

Principal

Regional Vocational training Institute for Women- Tura

ITEM LIST

Trade: Secretarial Practice (CTS)

Sl. No.	ITEM	SPECIFICATION	QUANTITY	REMARKS
01	Computer tables	Width: 914.4mm~1219.2mm Depth: 609.6mm~762mm Height: 762mm with sliding tray for keyboard and one shelf for storage, Laminated Sun mica top (Only branded & reputed Company products are acceptable. The local made or Grass plywood made will not be acceptable)	20 nos	
02	Operator chairs	Width: 540mm ~580mm Depth: 530mm~550mm Height: 830mm~945mm, Without arms mounted on caster, adjustable height, cushioned(Reputed Company/Manufacturer)	20 nos	


12-7-13

Principal