

**GOVERNMENT OF INDIA**  
**MINISTRY OF LABOUR AND EMPLOYMENT (DGE&T)**  
**REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN**  
**DAKOPGRE, TURA, MEGHALAYA-794101**  
Phone: 03657-233073, 232393

No:- D- 27089/05/13 -Pur

Date :- 30/10/2013

Sir,

Your lowest rate in respect of the items mentioned in the annexure may please be sent duplicate in the name of the Principal, RVTI, for women Dakopgre, Tura, Meghalaya – 794101. Accordingly to the terms and Conditions given here with in the event of Non-Compliance of the terms and Conditions are Liable for rejection.

**Term & Conditions:-**

1. All quotation should be send in sealed cover with a mention of the date of opening the tender on the cover as due on :- **21/11/13 for trade SP (CTS), H&SC(CTS) and DM(CTS)-II.**
2. The relevant enquiry Number & date should also invariable be written on the front side of enveloped. Only tender should be included in one cover. Tender containing equivocal or Evasive details should be ignored.
3. the offer will be valid for 10/15/30/90 days from the date of their opening
4. Prices quoted should be for, packing & forwarding charges should be shown as separate item & should not be included in the basic price of the item. The component of sale tax & Excise duty & other charges should be clearly indicated in % as will amount. From 'D' relating to central sale tax & other relevant documents will be supplied. Purchaser will not pay separately for transit insurance & supplier will be responsible until the contracted store arrive at the destination in good working condition.
5. Tender should also submit the photo state copy of the latest /current and valid income tax clearance Certificate.
6. Detail Literature / Leaflet of the item should be supplied if available along with the quotations.
7. The last date of the quotation is **21/11/13** these will be opened on the same date at **3.30 pm** late offer will not be accepted.
8. The purchaser reserves to reject any roll all the quotation without assigning any reason.
9. The quotation may be dropped in the 'Tender box' available in the office of the Principal, RVTI, Dakopgre, New Tura or sent by post within the due date.
10. AS per list enclosed.

*(Signature)*  
31/10/13

Principal

## Regional Vocational training Institute for Women- Tura

### ITEM LIST

Trade: H&SC (CTS), SP(CTS) & DM(CTS)-II

Sl. No.	ITEM	SPECIFICATION	QUANTITY	REMARKS
01	Computer tables	<b>Width: 914.4mm~1219.2mm</b> <b>Depth: 609.6mm~762mm</b> <b>Height: 762mm</b> with sliding tray for keyboard and one shelf for storage, Laminated Sun mica top (Only branded & reputed Company products are acceptable. The local made or Grass plywood made will not be acceptable)	03 nos	For H&SC (CTS)
02	Tables	One seater, size: - 900X600X680 mm (Width X Depth X Height), Sunmica Top thickness- min 20mm, Steel Frame with sleek legs, Latest design of well reputed company	21 nos	For Dictation room, SP(CTS)
03	Chairs	Standard size, without arm, seat & back cloth covered Colour-Blue, Steel, latest design of well reputed company	21 nos	For Dictation room, SP(CTS)
04	Glazed White Board	Size:8'X4', Well reputed company like Alko, Kores etc.	01 no	For SP(CTS)
05	Storage Almirah	Size: 36"x18"x78", steel gauge-18 and 20, 04 nos Shelves along with one locker	01 no	For DM(CTS)-II
06	Book Shelf	Standard Company, Size: 915mmX400mmX1742mm, 4 drawers with Locking system	01 no	For DM(CTS)-II
07	Printer Table	Sun mica top 650X500X750mm(Reputed Company/ Manufacturer)	02 nos	For SP(CTS)

*P.S.*  
31.10.13

Principal