



GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
DIRECTORATE GENERAL OF TRAINING
NATIONAL SKILL TRAINING INSTITUTE FOR WOMEN
DAKOPGRE, TURA, MEGHALAYA -794001

No: RVTI/Tura/D-11012/15/2018-GL/ 229(1) / 117

Date: 06/03/2020

Issued to Six different agencies

Sub: Tender Enquiry

Sir,

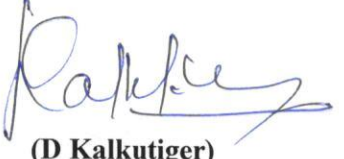
You are requested to inspect the location physically at NSTI(W) campus and submit your lowest quotations for the work shown in the attached list (Annexure-A) to the Principal, NSTI(W), Dakopgre, Tura, Meghalaya – 794101, so as to reach him not later than **20/03/2020**.

While submitting your Quotations, the following may kindly be observed and other points borne in mind:-

1. The tenders should be submitted in a sealed cover marked **“QUOTATION”** on the outside of the envelope.
2. The cover is to be clearly **marked with the reference number and date** of this Memorandum/Enquiry.
3. The tenders would be opened at **3:30 pm on 20/03/2020**. If desired by you, you may depute an authorised representative with a letter of authority, to be present at the time opening of the tenders in this office (with company seal).
4. Your offered quotation should be valid for a minimum of 30 days from date of opening.
5. Quotations received after the date and time of opening will not be considered.
6. Items tendered should conform to the specifications shown against items in the list. Kindly furnish your full specifications in accordance with accepted standards against each item tendered. Where reference to Catalogue is made, the relevant Catalogues should accompany the tenders.
7. All quotations should be for new items and not for second-hand.
8. Please state whether the items will be available ex-stock, if not, the minimum period required for supplying the stores.
9. Tenders may be rejected without assigning any reasons.
10. It should clearly be stated whether Sales Tax, Central Tax and any other taxes and duties leviable.
11. It is practiced of this Directorate General to ask for Income-Tax Clearance from the supplier on whom supply/work order would be placed.

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12. The Stores/Work in the attached list for which tenders are invited, are to be supplied to the Principal, NSTI(W), Dakopgre, Tura, Meghalaya – 794101. The suppliers/Contractors on whom the order will be placed by this office will have to present their bills in triplicate to the Principal, NSTI(W), Dakopgre, Tura, Meghalaya – 794101, who will make the payments. This Directorate General will not accept any responsibility in regard to settlement of party's bill in case of any incomplete and faulty work.
13. For convenience, kindly adopt, while quoting, same Sl. Nos. As given in the attached bill.
14. Payment will be made on receipt of the stores in good conditions & satisfactory completion of the work.


(D Kalkutiger)
Principal/HOO

Enclosed:

The Work Detail & Scope of Work in Annexure – 'A'
AMC of Horticulture Work in NSTI(W), Tura Campus for the period 1st April, 2020 to 31st March, 2021

Copy to:

NSTI(W) Enlistment:

1. M/s Chandra Kumar Barik, Babupara, Tura, Meghalaya-794001.
2. M/s Sibaji Hajong, Belderpara, Tura, Meghalaya-794001.
3. M/s Shashi Bhushan Jha, Tura, Meghalaya-794001.
4. M/s Papa Enterprise, T D Road, Tura, Meghalaya-794001.
5. M/s Bittu Enterprise, T D Road, Tura, Meghalaya-794001.
6. M/s V K Enterprise, Belderpara, Tura, Meghalaya-794001.


(D Kalkutiger)
Principal/HOO

WORK DETAIL

AMC of Horticulture Work in NSTI(W), Tura Campus for the period 1st April, 2020 to 31st March, 2021.

Section: Campus maintenance

Sl. No.	Work	Particular
01	A.M.C for Horticulture work	<ul style="list-style-type: none"> • To remove unwanted plant, grass, bushes and particles from parks/open area in campus. • Plantation of flowers plants & their look after irrigation work to spread fertilizer required etc.

SCOPE OF WORK

Cutting of grass/jungle, herbs & bushes (not big trees) up to the ground surface, clearing and removing the waste in a suitable place as per instruction and disposing of the waste by burning from the following area as mentioned below.

- I. From Main Gate to Type I Quarters.
- II. From T Point of Garage.
- III. Back side office building.
- IV. Hostel building Campus and from part area.

1. The work is to be completed within time given by the Maintenance In charge.
2. The work involves to day watering, trimming, weeding of the various plants like shrubs, hedges, ground covers, trees, grass lined and lawn and undeveloped areas, removal of dry leaves from all the lawns and undeveloped areas etc as complete and as required at site as directed by the Campus Maintenance In Charge.
3. Maintenance of green including removal of wild growth etc other than lawn, every month in monsoon season and at an interval of every two months other than monsoon season in entire NSTI(W) Campus.
4. Replacing the dead plants if any, shall be done without any extra cost.
5. The contractors shall keep all the tools, tackles, hose pipes etc. of his own, required for the gardening work. The water sources are provided at the various convenient locations and the contractors shall maintain the desired length of leak proof hose pipe at site for adequate day to day watering. Watering of lawns should invariably be done by portable sprinklers.
6. New plantation to be taken up shall be considered at extra cost with prior approval of the Competent Authority.
7. The health and growth of the plants shall be the prime concern of the contractors and if the performance is not seen satisfactory it may lead to reduction in the monthly charges at the discretion of the Competent Authority/Principal.


(D Kalkutiger)
Principal/HOO